Monitoring and Evaluation for Results

Programmes and projects are expected to reach specific goals. They involve multiple components, each with multiple activities, sometimes implemented in various parts of the country. Those activities require monitoring and evaluation in a results-based management (RBM) context. Donors, beneficiaries and national agencies should be able to measure the progress of ongoing activities and assess outcomes. This seminar presents a comprehensive tool-kit and best practices for implementing a performance-based framework.

**PRACTICAL OBJECTIVES**

- **Master** the process of setting up a results-based monitoring and evaluation system for projects and programmes.
- **Understand** the techniques and tools to plan, monitor and evaluate project performance for the short, medium and long-term results.
- **Identify** information needs and data collection methods.
- **Design** performance management systems to meet the stakeholders’ needs for information and decision making.

**TARGET AUDIENCE:**
- Monitoring and Evaluation Officers
- Projects and Programmes Coordinators and Managers
- Sector Managers

**DURATION:** 2 weeks

**TUITION FEES:** US$ 5 500

**MARRAKESH** > September 25 to October 6, 2017 / **CODE:** DISH1

**KUALA LUMPUR** > December 4 to 15, 2017 / **CODE:** DISK1

**SEMINAR TOPICS**

- **Performance and Results-Based Management:**
  Results and accountability requirements. RBM principles applied to the operational project management. The results chain: outputs, effect, impact. Management requirements to achieve the desired effect.

- **Performance Indicators:**
  Indicator selection and validation: quantitative and qualitative (nominal and ordinal variables) indicators, outcome and impact indicators, indirect indicators (proxy). Data collection and analysis. Best practices for developing questionnaires and interview guides. Data collection and data analysis: quantitative and qualitative methods, data triangulation, and identification of potential sources of bias. Indicator sheets.

- **Monitoring and Evaluation:**
  Three complementary functions. Review of the ten steps to design and implement a sustainable monitoring and evaluation system. Developing a plan for evaluation during various phases of a project or programme (ex-ante, mid-term and at project closure).

- **Developing a Monitoring and Evaluation System:**
  Linking the indicators database to the operational planning. Monitoring reports and project or programme status. Building and using dashboards to track-down progress.
SETYM’s Benefits

Recognized Training
The excellence of our training is recognized by the Project Management Institute (PMI) and the Government of Quebec (Canada).

Complimentary Tablet
Participants who attend our regular open seminars will receive a complimentary tablet.

Loyalty Programme

PARTICIPANTS
Our Alumni will receive a loyalty bonus certificate valued at up to 1000$, the amount depending on the number of previous participations in our seminars. Free registrations and tailor-made training programmes will not be taken into account.

INSTITUTIONS
Ministries, projects and/or organizations that enroll several of their staff in our seminars will also benefit from our special group discount structure. The coordinators are pleased to give you more details upon request.

Preferential Hotel Rates
SETYM has negotiated for you special accommodation rates at very convenient hotels located downtown. Please do not hesitate to contact our Training Programme Advisors for further details.

Unrivaled Customer Service
You will be assisted throughout the registration process by our Training Programme Advisors. They respond quickly and accurately to your queries and provide ongoing assistance until you arrive at your destination. Over 1000 participants put their trust in us every year.

Personalized Logistical Support
SETYM’s dedicated logistics team picks you up from the airport, brings you to your hotel and assists you during your entire stay. They also accompany you on the weekend trips and respond quickly and professionally to your every-day needs.

Sightseeing Tours
In order to make the training experience even more enjoyable and foster ties among participants, SETYM organizes weekend tours to various locations of interest near the training centers.

Transportation
Your transport from the airport to your hotel and from your hotel to the airport will be taken care of by our logistics team, whatever the date and time.

Top of the Art Training Centers Located Downtown
To make sure participants take advantage of everything the big cities have to offer and that they have easy access to shopping, eating out, cultural sights and entertainment, SETYM has located its training centers downtown. Furthermore, the training rooms are fully equipped with computers, boards, printers and projectors providing a modern and interactive training environment.

Coffee Breaks and Lunches
At the training centers, snacks, refreshments and lunches are served during class days, free of charge.

Over the years, we have established our status as a world leading consultancy company and we have built our reputation on constantly updated curricula, a focus on practice and interaction with the participants, as well as on our special customer service support and hospitality.